

BRIGHTON & HOVE CITY COUNCIL
POLICY & RESOURCES COMMITTEE

4.00pm 2 DECEMBER 2021

HOVE TOWN HALL - COUNCIL CHAMBER

DECISION LIST

Part One

64 PROGRESS UPDATE AGAINST CORPORATE KEY PERFORMANCE INDICATORS Q2 2021/22

Contact Officer: Richard Miles

Tel: 01273 292344

Ward Affected: All Wards

RESOLVED: That the progress made in relation to Corporate KPIs in the context of the Covid-19 pandemic, particularly the corrective measures outlined for 'red' and 'amber' indicators, and that they provide support and challenge to lead officers to bring performance back on track be noted.

65 TREASURY MANAGEMENT STRATEGY STATEMENT 2021/22 - MID-YEAR REVIEW

Contact Officer: James Hengeveld

Tel: 01273 291242

Ward Affected: All Wards

RESOLVED:

- (1) That the key actions taken during the first half of 2021/22 to meet the TMSS and the investment strategy as set out in this report be noted;
- (2) That the reported compliance with the AIS for the period under review be noted; and
- (3) That it be noted that the approved maximum indicator for investment risk of 0.05% has been adhered to and the authorised borrowing limit and operational boundary have not been exceeded.

66 TARGETED BUDGET MANAGEMENT (TBM) 2021/22: MONTH 7 (OCTOBER)

Contact Officer: Nigel Manvell
Ward Affected: All Wards

Tel: 01273 293104

RESOLVED:

- (1) That the forecast risk position for the General Fund, which indicates a potential forecast overspend risk of £3.396m be noted. This is net of an underspend of £1.196m on the council's share of the NHS managed Section 75 services;
- (2) That the forecast for the Housing Revenue Account (HRA), which is currently an overspend of £1.276m be noted;
- (3) That the forecast risk position for the Dedicated Schools Grant which is an overspend of £0.430m be noted; and
- (4) That the forecast outturn position on the capital programme which is a forecast underspend of £5.084m be noted and the variations and slippage in Appendix 6 and new schemes as set out in Appendix 7 to the report be approved.

67 DRAFT GENERAL FUND BUDGET AND RESOURCES UPDATE 2022/23

Contact Officer: Jeff Coates
Ward Affected: All Wards

Tel: 01273 292364

RESOLVED:

- (1) That the updated forecasts and latest resource estimates set out in the report be noted,
- (2) That the Draft Budget Strategies and first draft savings at Appendix 1 be noted;
- (3) That the draft Equality Impact Assessments (EIAs) at Appendix 2 and notes that final EIAs will be provided to February Policy & Resources Committee and Budget Council be noted;
- (4) That the predicted budget gaps set out in paragraph 4.22 totalling £27.655m over the 4-year period, including £18.005m in 2022/23 be noted;
- (5) That it be agreed to adopt a 4-Year planning period for its Medium-Term Financial Strategy; and
- (6) That it be noted that updated financial data and information from central government regarding the Local Government Financial Settlement

(LGFS) may impact further on the development of budget proposals for 2022/23.

68 COUNCIL TAX REDUCTION REVIEW 2022-23

Contact Officer: *Paul Ross-Dale* Tel: *01273 291969*
Ward Affected: *All Wards*

RESOLVED TO RECOMMEND:

- (1) That the introduction of a revised Council Tax Reduction Scheme based on earnings brackets for working age Universal Credit claimants be agreed;
- (2) That Council Tax Reduction claimants who are not recipients of Universal Credit should remain on the existing Council Tax Reduction scheme; and
- (3) That the fund for Discretionary Council Tax Reduction be set to £200,000 in 2022/23.

69 SOFTWARE LICENCE RENEWALS

Ward Affected: *All Wards*

RESOLVED: That delegated authority be granted to the Executive Director of Finance & Resources to take all necessary steps to:

- (i) Use the KCS Professional Services National Framework for the supply and delivery of Software Products & Associated Services 2 to procure a Licence Solution Partner (LSP) for the Council and its Orbis partners, East Sussex County Council and Surrey County Council
- (ii) Award a contract to the successful Licence Solution Partner (LSP) to provide the Council with three Microsoft Enterprise Licence Agreements for a term of 3 years with an estimated total value of £3,306,000.00.

70 KINGSWAY TO THE SEA - WEST HOVE IMPROVEMENT PLAN

Contact Officer: *Toni Manuel* Tel: *01273 290394*
Ward Affected: *All Wards*

RESOLVED:

- (1) That the council's recent success in securing £9.5 million from the government's LUF to regenerate a linear park and outdoor sports facilities between the King Alfred Leisure Centre and Hove Lagoon be

noted;

- (2) That it be agreed that the Kingsway to the Sea project will be progressed in line with the successful LUF bid and in consultation with community stakeholders and ward councillors;
- (3) That a total budget of £10.647 million for the Kingsway to the Sea project, including £1.147 million (10.4%) of funding from council resources, to be added to the Capital Investment programme be agreed;
- (4) That commencement of this project, with the appointment of project management to accelerate the programme and design towards the deadline of 31st March 2024 for completion be agreed; and
- (5) That it be agreed that the design development of Kingsway to the Sea project requires a progress update report to be brought back to Policy & Resources Committee before a planning application is made in 2022.

71 I360 LOAN RESTRUCTURE

Contact Officer: Max Woodford

Tel: 01273 291666

Ward Affected: All Wards

RESOLVED:

- (1) That the process and timetable for officers to come back to committee with a proposed final restructure of the loan to the i360 be noted; and
- (2) That it be agreed that the December 2021 repayment should be taken upon completion of the restructure and should be for the sum that would be payable had the restructure completed before 31st December 2021.

72 COMMUNITY WEALTH BUILDING PROGRAMME UPDATE

Contact Officer: Max Woodford

Tel: 01273 291666

Ward Affected: All Wards

RESOLVED: That the Community Wealth Building Group and the Asset Management Board present a progress report to the March meeting of the Policy & Resources Committee, to outline how funds are being spent to advance Community Wealth Building and explore implementation of the findings where appropriate using the funds, previously allocated.

73 AMENDMENTS TO THE SCHEME OF OFFICER DELEGATIONS - OCTOBER 2021

Contact Officer: Geoff Raw

Tel: 01273 297329

Ward Affected: All Wards

RESOLVED:

- (1) That the proposed merger of the F&R and SG&L Directorates under one Executive Director (Executive Director for Governance, People and Resources) and the consultation being undertaken, which finished on 15 October 2021 be noted;
- (2) That the changes to the scheme of delegations to Officers as set out in paragraphs 3.15 and in Appendix 1 to the report be agreed;
- (3) That that the changes referred to under (2) above come into effect from 3rd December 2021; and
- (4) That that the outcome of the further consultation referred to at paragraph 3.12 will be reported to a future committee be noted.

74 REVIEW OF THE COUNCIL'S CONSTITUTION

Contact Officer: Elizabeth Culbert, Victoria Simpson Tel: 01273 291515, Tel: 01273 294687

Ward Affected: All Wards

RESOLVED:

- (1) That the resources described at paras 4.6 & 4.7 and attached at Appendices 2 & 3 be approved and that the Monitoring Officer be given delegated authority to review and update those as necessary in future;
- (2) That the proposals to make changes to the Council's Member Working Groups and Advisory Bodies in Part 4 of the Council's Constitution as set out in paragraph 4.9, with the following underlined changes made to clause (ii) to bring it in line with clause (iii) be agreed:

That approval is given in principle to changing the Terms of Reference of the Stanmer Park Working Group to remove the requirement that its members be appointed from its parent Committee: a provision which is not included in the Terms of Reference of such other Groups as the Strategic Delivery Board and the Housing Supply Board. It is proposed that instead express provision be made to allow this aspect of the Terms of Reference to be for the parent Committee to decide.

- (3) That the proposals to make changes to the Council's Member Working Groups and Advisory Bodies in Part 4 of the Council's Constitution as set out in paragraphs 4.9 (as amended in (2) above) to 4.14 inclusive and Appendix 4, including (but not only) by disbanding the Orbis Joint Committee and substituting a new Orbis Partnership Oversight Board be agreed;

- (4) That it be agreed to delegate to the Chief Executive the power to appoint an individual as disability representative in accordance with recommendation 3 to council below (and any other appointment of individuals as co-optees or standing invitees where the principle of the appointment has been agreed by the relevant committee or Council) following consultation with Group spokespersons for the relevant committee;
- (5) That the re-appointment for a period of 12 months of the Council's two Black and Minority Ethnic standing invitees (to Policy & Resources Committee and Tourism, Equalities, Communities & Culture Committees respectively) as specified in paragraph 4.15 of the report be agreed;
- (6) That the proposals to make the changes to the Scheme of Delegations to Officers in Part 6 of the Council's Constitution (paragraphs 4.17 to 4.20 inclusive and 4.23 and Appendices 5 and 6) be agreed;
- (7) That the Parents and Carers Leave Policy for Members (as outlined in para 4.22 and Appendix 7) of the report and the revised Indemnity for Members (para 4.24 and Appendix 8) of the report be agreed;

RESOLVED TO RECOMMEND:

- (1) That the proposal to make changes to the Council's Procedure Rules in Part 3.2 of the Council's Constitution indicated in paragraphs 4.1, 4.2, 4.4, 4.5 and Appendix 1 to the report, but not the changes indicated in paragraph 4.3 which Policy & Resources Committee recommends are not adopted be approved;
- (2) That the proposal outlined in para 4.8 to transfer responsibility to manage authorised and unauthorised encampments (including all activities incidental to the Council's functions of Gypsies, Roma and Travellers and Van dwellers) to the Housing Committee from the Environment, Transport & Sustainability Committee be agreed;
- (3) That it be noted that the disability representative agreed by the Policy & Resources Committee at its meeting on 2 May 2021, would attend Environment, Transport & Sustainability Committee and has the status of a standing invitee, the appointment of which is a matter for Policy & Resources Committee;
- (4) That both the proposal to make changes to Part 8.5 and the amendments to the rules on future changes to that Part outlined in para 4.21 of the report be approved;
- (5) That the proposed changes referred to in paras 2.1 (Appendix 1) of the report be approved;
- (6) That the Chief Executive and Monitoring Officer be authorised to take all

steps necessary or incidental for the implementation of the changes agreed by the Policy & Resources Committee and by Full Council and authorises the Monitoring Officer to amend and re-publish the Council's constitutional documents to incorporate the changes.

- (7) That the proposed changes come into force immediately following their approval by Policy & Resources Committee or adoption by Full Council, as appropriate.

75 TIMETABLE OF MEETINGS FOR 2022/23

Contact Officer: Mark Wall
Ward Affected: All Wards

Tel: 01273 291006

RESOLVED: That the proposed timetable of meetings for the 2022/2023 municipal year be agreed; subject to any necessary amendments following changes to the Constitution and/or committees' requirements.

76 REVIEW OF MARKET SUPPLEMENT TO BE PAID TO SOCIAL WORKERS AND PRACTICE MANAGERS IN CHILDREN'S SERVICES

Contact Officer: Tom Stibbs
Ward Affected: All Wards

Tel: 01273 296049

RESOLVED: That a new market supplement regime for social workers in children's services, as summarised below and set out in the report at paragraphs 3.1 to 3.22, to be implemented and backdated to 1 November 2021 be approved.

- A market supplement of 12.5% on basic salary for all newly qualified (SO1/2) and main grade (M11) Social Workers and all Senior Social Workers (M10) within the eligibility scope defined below;
- The definition for eligibility for the social worker market supplement will be all the above posts in children's social work services that are involved in social work with families;
- The market supplement for Practice Managers in the Front Door for Families is replaced with a new market supplement of 6.25% of basic salaries and this is also extended to other M9 posts in children's social work services that are social work posts involved in social work with families;
- These figures are percentages of basic salary and so will be pro rata for part-time staff.

**77 BRIGHTON MARINA TO RIVER ADUR COASTAL MANAGEMENT SCHEME
– PROJECT UPDATE**

Contact Officer: Charlie Poole
Ward Affected: All Wards

Tel: 01273 291773

RESOLVED:

- (1) That the procurement of a new construction contract for the accelerated construction elements of the FCERM Scheme using the EA's CDF be approved; and
- (2) That the Executive Director for Economy, Environment & Culture be granted delegated authority to take all steps necessary to procure and award the construction contract referred to in (1) above.

**78 MOULSECOOMB NEIGHBOURHOOD HUB & HOUSING SCHEMES:
UPDATE REPORT**

Contact Officer: Laura Webster
*Ward Affected: Moulsecoomb &
Bevendean*

Tel: 01273 292705

RESOLVED:

- (1) That officers be authorised to progress the submission of a planning application for the Moulsecoomb Hub and Housing development.
- (2) That it be agreed that the anticipated budget for this stage of £2.1m to be funded by HRA Borrowing and included as part of the 2021/22 HRA Capital Programme.

79 PATCHAM PLACE LODGE

Contact Officer: Jessica Hamilton
Ward Affected: Patcham

Tel: 01273 291461

RESOLVED: That the disposal of this property on the open market for the best consideration reasonably obtainable be agreed, and that delegated powers be given to the Executive Director of Economy, Environment & Culture, Assistant Director Property & Design and Head of Legal Services to approve terms and take any necessary steps to facilitate this recommendation.

80 ITEMS REFERRED FOR COUNCIL

RESOLVED: That Item 64 be referred to the full Council for information.

**81 MOULSECOOMB NEIGHBOURHOOD HUB & HOUSING SCHEMES:
UPDATE REPORT - EXEMPT CATEGORY 3**

Contact Officer: Laura Webster *Tel:* 01273 292705
Ward Affected: All Wards

RESOLVED: That the information contained in the appendix be noted.

82 PATCHAM PLACE LODGE - EXEMPT CATEGORY 3

Contact Officer: Jessica Hamilton *Tel:* 01273 291461
Ward Affected: Patcham

RESOLVED: That the recommendations contained in the report be agreed.

83 PART TWO MINUTES - EXEMPT CATEGORIES 3, 4 & 5

Contact Officer: Mark Wall *Tel:* 01273 291006
Ward Affected: All Wards

RESOLVED: That the minutes of the special meeting held on the 13th October 2021 be approved.

84 PART TWO PROCEEDINGS

RESOLVED: That the items and decisions thereon contained in part two of the agenda remain exempt from disclosure to the press and public.